



**DISTRICT PLANNING AND MONITORING UNIT: BALASORE**  
(Statistics Wing)

Collectorate, Campus At/Po- Balasore, Balasore-756001  
E-mail: [dpmustatistics.balasore@gmail.com](mailto:dpmustatistics.balasore@gmail.com), Tel / Fax: -06782 295553

Letter No: 473 / Date: 12.06.2025

To

The District e-Governance Manager,  
Collectorate, Balasore

Sub: Uploading of advertisement on the District website Balasore.

Sir,

With reference to the subject cited above, I am to forward herewith an advertisement for uploading of the same in District website on Date:-16.06.2025.

This may be treated as most urgent .

Yours faithfully,

Encl: As above

  
Deputy Director (P&S)  
DPMU, Balasore

Memo No 474 / Date 12.6.2025

Copy along with copy of advertisement forwarded to all District Level Officers/ all BDOs/ all Tehsildars/ all Executive Officers (Municipalities and NACs) with a request to display the advertisement in their respective notice boards.

  
Deputy Director (P&S)  
DPMU, Balasore

Memo No 475 / Date 12.06.2025

Copy to the notice board of Collectorate/ Zilla Parisad.

  
Deputy Director (P&S)  
DPMU, Balasore

Memo No 476 / Date 12.06.2025

Copy to PA to the Collector for kind information of the Collector.

  
Deputy Director (P&S)  
DPMU, Balasore



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Office Order No. 477 / Dated 12.06.2025

**ADVERTISEMENT FOR ENGAGEMENT OF LOCAL YOUTHS FOR CONDUCT OF 7<sup>TH</sup> MINOR IRRIGATION CENSUS AND 2<sup>ND</sup> CENSUS OF WATERBODIES**

Applications are invited from Local Youths of the Balasore District to be engaged as enumerator for conduct of field Work pertaining to 7<sup>th</sup> Minor Irrigation Census and 2<sup>nd</sup> Census of Water-bodies under the supervision of the undersigned. The details Essential Qualification, Experience, remuneration etc. for the post of enumerator is given below:

| Post       | No. of Post      | Remuneration (In Rs.)   | Qualification(s) and Experience  |
|------------|------------------|---|--|
| Enumerator | 55<br>(may vary) | a) Field Allowance @₹900/- & ₹720/- per village for conduct of 7 <sup>th</sup> MI Census and 2 <sup>nd</sup> Census of Water Bodies respectively<br>b) Patwari Allowance @300/- per village for conduct of 7 <sup>th</sup> MI Census<br>c) Charges for use of personal mobile devices @₹750/- per village/Ward for conduct of 2 <sup>nd</sup> Census of Water Bodies<br>d) Allowance for attending Training @ ₹165/- per day<br>e) No TA/DA for conduct of field Work | <b>Essential:</b> Candidates must have passed the 10+2 exam conducted by CHSE, CBSE, ICSE or diploma in Engineering from a recognized institution of the government. Candidates must read, write and speak with Odia & English Language. Candidate must have basic Computer Skill. Should have a smart phone (Android 10.0 above) with access to internet connection, RAM should be minimum 6 GB, ROM should be minimum 128 GB, Battery should be minimum 5000 MaH<br><br><b>Desirable:</b> Preference will be given to the candidates having experience in conducting data collection by using Digital App of any Govt/Non-Govt/ Educational/Banking Institutions |

**Name of the Work:** The enumerator will conduct of field Survey work of 7<sup>th</sup> Minor Irrigation Census & 2<sup>nd</sup> Census of Water bodies in maximum 40 villages or 10 Urban Wards of the respective District through Mobile App.


**How to Apply:** The candidates will apply for the post of enumerator through Speed Post/Registered Post or by dropping the application in the Box available in the O/o the DD, DPMU, (Statistics Wing) at Collectorate Campus Balasore. The Application after due date will not be considered. The starting date of submission of the application is **16.06.2025** and date of Closing of receipt of application is **30.06.2025 (5.30 PM)**. The candidates should submit their application duly filled in along with self-attested copies of the educational qualification and experience, if any within the stipulated dateline

**Mode of Selection:**

- i) Eligible candidates may be selected through Scrutiny and evaluation of their certificates.
- ii) A provisional list of candidates may be prepared on the basis of the highest percentage of marks secured in both Matriculation and Intermediate (+2) Examination with 40% and 60% weightage respectively. In case of tie, preference will be given to the candidates having highest educational qualification.
- iii) The provisional list of candidates will be placed before the District Level Sub-Committee(DLSC) for approval and the engagement order will be issued by the DD,DPMUs as per the Terms of reference and conditions of the SOP .

**Type and period of engagement:** The nature of work of the Enumerators are temporary in nature and will not be considered as the contractual employees of the DPMUs. They will not claim for regularization after completion of the Census Work. During the time of engagement, the enumerator will have to submit a formal agreement in Non-judicial Stamp paper of ₹10/- (Rupees ten only) which will be executed between the Deputy Director (Planning & Statistics), District Planning & Monitoring Unit (1<sup>st</sup> Party) and the selected Youths (2<sup>nd</sup> Party).

The enumerators will be engaged for a period from his date of engagement to till completion of field Survey under the Irrigation and Water Body Census. The other terms and conditions for engagement for enumerators will be as per the Standard operating Procedure approved by Govt in P&C Department. **The authority has reserved the rights to cancel the advertisement without assigning any reason thereof.**

  
Deputy Director(P&S)  
DPMU,Nuapada

## Application Format for Enumerators

|  |  |  |  |
|--|--|--|--|
| <b>Name of Post applied for:</b>   |  |  | Please affix your latest passport size self-attested Photo |
| 1. Name in full (in Capital Letters)   |  |  |  |
| 2. Date of Birth (DD,MM,YY)  |  |  |  |
| 3. Father's name   |  |  | Sex: Male/Female   |
| 4. Full postal address along with pin code, Mobil no. and email for correspondence |  |  |  |
| 5. Category (Write SC/ST/OBC/ UR)  |  |  |  |

### 6. Academic Qualifications

| Exam/Degree/                      | Board/ University | Year of Passing | Subject (S) | % Marks / Division |
|-----------------------------------|-------------------|-----------------|-------------|--------------------|
| High School / Matriculation       |                   |                 |             |                    |
| 10+2/Intermediate                 |                   |                 |             |                    |
| Other Degree, if any, Specify (i) |                   |                 |             |                    |
| (ii)                              |                   |                 |             |                    |
| Computer Skill                    |                   |                 |             |                    |

\*Please attach self-attested copies of Certificates, Testimonials, and Degrees, etc.

### 7. Experience

| Designation* | Remuneration | Nature of Work | Organization/Institution & place of posting | Period |    | Duration (Years/Months) |
|--------------|--------------|----------------|---|--------|----|-------------------------|
|              |              |                |   | From   | To |                         |
|              |              |                |   |        |    |                         |
|              |              |                |   |        |    |                         |

\*Please attach appointment letters/ experience certificates.

### DECLARATION

I hereby declare that the entries in this application are true to the best of my knowledge & belief, and also that I have not concealed any fact and that if any entry is found to be false or incorrect or that if at any time this is found to have been concealed, I will be disqualified for selection or if engaged, will be liable to termination without any notice or compensation.

Date and Place \_\_\_\_\_

Candidate's Signature \_\_\_\_\_